

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, FEBRUARY 3, 2020**

7:30 PM REGULAR BUSINESS MEETING

**CHATHAM HIGH SCHOOL - MEDIA CENTER
255 LAFAYETTE AVENUE, CHATHAM, NEW JERSEY**

MINUTES

- I. CALL TO ORDER:** Jill Critchley Weber, President, called the meeting to order at 7:35 PM.
- II. OPEN PUBLIC MEETING STATEMENT:** In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

III. ROLL CALL:

Present: Sal Arnuk, Ann Ciccarelli, Michelle Clark, Michael Ryan, Bradley Smith, Michael Valenti and Jill Critchley Weber

Absent: Matthew Gilfillan and Lata Kenney

Also present: Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Dr. Vincent D'Elia, Assistant Superintendent of Student Support Services; Ms. Karen Chase; Assistant Superintendent of Curriculum and Instruction; Ms. Beth Grant, Human Resources Manager; and 18 members of the public and press.

- IV. PLEDGE OF ALLEGIANCE** – Ms. Critchley Weber led the assembly in the Pledge of Allegiance.
- V. SWEARING IN NEWLY ELECTED BOARD MEMBER - Sal Arnuk, Chatham Township**
- Mr. Peter Daquila performed the induction ceremony and swore in recently elected Board Member from Chatham Township, Sal Arnuk

VI. BOARD PRESIDENT'S COMMENTS

- Ms. Jill Critchley Weber thanked the students for the video taping of this evening's meeting.
- Dr. Michael LaSusa gave an enrollment update as follows:
 - Kindergarten enrollment is finished.
 - Grade 1 is ongoing.
 - Current enrollment projections will allow the district to have parent paid full day kindergarten at MAS, WAS and SBS based on paid lottery.
- The board discussed the lottery process.

VII. ADMINISTRATIVE REPORTS**A. SUPERINTENDENT'S REPORT**

- 2021/2022 School Calendar:
Dr. Michael LaSusa stated that proposed draft calendars for the year 2020/2021 in the board folders. He added that they can be discussed during the board business.
- Dr. Michael LaSusa reported that guidance regarding the Coronavirus has been received from the NJ Department of Education and Department of Health. This information has been sent to staff and parents.

B. BUSINESS ADMINISTRATOR'S REPORT

Cougar Field - Report of dogs on the field, track and turf field

- Mr. Daquila stated that a Chatham resident reported people are letting their dogs on the track and turf field and are not cleaning up after them. New signs have been ordered.
- Ms. Critchley Weber asked the residents need to be vigilant to help keep the dogs off the turf and track. She added that the district does not want to keep the gates locked since this is a community resource.

Construction Update

- CMS Auditorium
- The substantial completion date is now February 14, 2020
- The catwalk has been completed.
- The stage rigging is almost completed and should be done by February 5, 2020.
- The seats have been delivered and the installation has started. The balcony seats are being installed first.
- Next construction meeting is 2/5/2020

VIII. COMMITTEE REPORTS

- A. Personnel:** Ms. Ciccarelli reported that committee met this evening and reviewed personnel changes.
- B. Curriculum:** It was announced that the next meeting will be 3/2/20.
- C. Finance/Facilities:** Mr. Ryan reported that the committee met this evening. There was discussion of the following: 2020/2021 budget with a 2% increase, capital projects, signage at cougar field, referendum survey, lights at cougar field and the proposed housing developments. He reported that Dr. LaSusa is working on the referendum survey

D. Policy and Planning: Mr. Ryan had nothing to report and announced that the next meeting will be 2/10/20.

Liaisons

Chatham Borough: Ms. Critchley Weber proposed the developments and that the Borough is slowing the process down for the Post Office Plaza.

Chatham Township: Ms. Clark reported that the Township has legal actions on their housing development.

Chatham Athletic Boosters: Ms. Ciccarelli and Ms. Critchley Weber had nothing to report.

Chatham Performing Arts Boosters: Ms. Critchley Weber reported that the CMS Production was fantastic. All the performers were terrific.

Chatham Education Foundation: There was nothing to report.

Chatham Recreation: There was nothing to report.

PTO District Cabinet: Ms. Ciccarelli reported that the next meeting will be 2/5/20.

IX. MINUTES

Motion by Trustee Ms. Critchley Weber, Seconded by Ms. Ciccarelli, Mr. Arnuk abstained,

Roll call vote: 5-0-2

1. Approval: Minutes

RESOLVED: That the Board of Education approves the minutes from the following meetings:

- January 13, 2020 - Public and Executive Sessions

X. PUBLIC COMMENTARY

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.

Mr. Bill Heap:

Inquired about the Student Film Festival and it was informed that it will be on February 26th.

Asked how the non-parents will be contacted for the referendum survey?

Doesn't understand why full day kindergarten has to be offered at 50% of the districts cost? He feels a cost of @\$9,000.00 is a bargain.

Dr. Michael LaSusa:

Reported for the last referendum a letter was mailed to every household asking the public to go to the website and complete the survey. He noted that parents can sign up to receive notices from the district.

Ms. Jocelyn Colquhoun (Madison):

Commented that she lives on Barnsdale Road in Madison bordering Cougar Field. The issue of lights was handled once before and she feels this is a non-efficient use of districts funds. The neighbors in

the area of the field are disturbed by the lights and noise at night. She stated that Hurricane Sandy knocked down many of the trees that offered as a sound barrier. Stated that Cougar Weekend is a multiple night event that is difficult to deal with. The Madison residents are 100% against the lights and urges the district not to pursue installing lights.

Ms. Jill Critchley Weber:

Asked Ms. Colquhoun to ask the Madison residents to not walk dogs on the field and not to cut the fence.

Mr. Michael Ryan:

Clarified that a parent requested lights and the district is inquiring and does not have a proposal to have lights.

Ms. Jill Gallagher:

Reported that the Chatham Ice Hockey Team requested to be on the BOE radar for district funding.

Mr. Peter Daquila:

Requested Ms. Gallagher to send the detail expenses to him, in the absence of the Athletic Director.

XI. ACTION ITEMS

Dr. Michael LaSusa noted that the addendum includes the appointment of the Athletic Director. He notes that this was an extensive process and Mr. Mohammed Abdelaziz is very qualified.

A. PERSONNEL

Agenda items A.1 to A.17, including the addendum items of A-6, A-16 and A-17. Motion by Trustee Ms. Ciccarelli, seconded by Trustee Sal Arnuk, Roll call vote: 7-0 (All except A.13, 5-2, Ms. Clark and Ms. Critchley Weber – No)

1. (0229-19/20) Acceptance: Resignation

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date
McGookin, Elizabeth	CHS/Paraprofessional	01/21/2020
Vasquez, Matthew	MAS/Paraprofessional	02/07/2020
Ross, Nicole	MAS/Paraprofessional	02/14/2020

2. (0230-19/20) Approval: Contracts - 2019/2020 School Year

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves contracts for the following individuals for the 2019/2020 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
McKenna, Raymond	Teacher of Special Education	SBS	1.00	MA/3	\$60,875.00 Prorated \$30,133.12	02/04/2020	06/30/2020	
Urashima, Ekiana	Paraprofessional	LAF	N/A	N/A	\$18.06	TBD	06/30/2020	
Kim, Cecilia	Paraprofessional	MAS	N/A	N/A	\$18.06	01/16 /2020	06/30/2020	
Foerster, Bridget	Paraprofessional	CHS	N/A	N/A	\$18.06	01/27 /2020	06/30/2020	

3. (0231-19/20) Amendment: Contracts - Supplementary Nurse

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends contracts for the following individuals to provide part-time supplementary nursing services for the 2019/2020 school year:

Name	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
McRoberts, Kate	LAF	N/A	N/A	\$40/hourly	01/27/2020	06/18/2020	Not to exceed 15 hours per week. Supersedes action on 01/13/2020 to amend salary.
Smith, Deborah	CMS	N/A	N/A	\$40/hourly	01/21/2020	06/18/2020	Not to exceed 15 hours per week. Supersedes action on 01/13/220 to amend salary.

4. (0232-19/20) Amendment: Contract - Technology Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the reappointment of the following district technology staff member for the 2019/2020 school year, as per the agreement between the Board of Education and the Chatham Education Association.

Name	Location	Position	Column / Step	Salary	Effective Date	Termination Date	Notes
O'Connor, William	District	Technology Specialist	N/A	\$73,501.86	07/01/2019	06/30/2020	

5. (0233-19/20) Approval: Maternity Leave of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following *Maternity Leave of Absence*:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 7421	05/26/2020	18	06/19/2020	08/25/2020	N/A	11/18/2020	

ID# 7037	05/01/2020	34	06/19/2020	08/25/2020	11/18/2020	TBD	Returning first day of contract for the 2021/2022 school year
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6. (0234-19/20) Approval: Unpaid Absences - **AMMENDED**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2019/2020 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Coleman, Shay	Teacher	LAF	2	03/18/2020	03/19/2020	
McCabe, Maryann	Paraprofessional	MAS	3	01/28/2020	01/30/2020	
Szajowski, Betsy	Paraprofessional	CMS	2	04/23/2020	04/24/2020	
Hyde, Anne	Paraprofessional	CHS	2	03/26/2020	03/27/2020	
Ballard, Terice	Paraprofessional	WAS	4	02/19, 02/20, 02/21 & 04/23/2020	N/A	
Singer, Barbara	Paraprofessional	CMS	5	03/02/2020	03/06/2020	
Stiles, Jason	Teacher	CMS	1	03/10/20	N/A	

7. (0235-19/20) Approval: Use of Accumulated Family Illness Days

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Use of Accumulated Family Illness Days, as listed below:

Employee #	Dates	Total Number of Days	Notes
ID# 7703	TBD	5	To be used as needed during the 2019/2020 school year.
ID# 2203	TBD	10	To be used as needed during the 2019/2020 school year.
ID# 7470	TBD	5	To be used as needed during the 2019/2020 school year.
ID# 2198	TBD	10	To be used as needed during the 2019/2020 school year.

8. (0236-19/20) Approval: Staff Transfer

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following staff transfer:

Name	Position	Location	Column/Step	Salary	Effective Date	Notes
Frieman, Daniel	Custodian	SBS	IV/6	\$41,753.00 Prorated \$15,657.30	02/17/2020	Voluntary transfer from CMS. Salary includes \$2,000 night differential.

9. (0237-19/20) Amendment: Contracts - Extra Duty Stipends

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends Contracts for Extra Duty Stipends, for the 2019/2020 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation	Notes
Hajdu, John	Computer League	0.2	\$2,011.00	Supersedes action on 08/26/2019 to amend ratio & compensation.

10. (0238-19/20) Approval: Contracts - Extra Duty Stipends

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Contracts for Extra Duty Stipends, for the 2019/2020 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation
Hasegawa, Kenji	District Art Show	0.05	\$502.75
Hauser, Claudia	District Art Show	0.05	\$502.75
Hreha, Eric	District Art Show	0.05	\$502.75
Hull, Candace	District Art Show	0.05	\$502.75
Keeshen, Katrina	District Art Show	0.05	\$502.75
Kovacsofsky, Tracy	District Art Show	0.05	\$502.75
Kraemer, Janet	District Art Show	0.05	\$502.75
Spadaro, Kiera	District Art Show	0.05	\$502.75

11. (0239-19/20) Amendment: Winter Coaching Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the contract for a *Winter Coach*, for the 2019/2020 school year as per agreement between School District of the Chathams as listed below:

Name	Season	Sport	Assignment	Ratio	Salary	Notes
Tioutine, Oleg	Winter	Paddle	Assistant Coach	N/A	\$3,500	Supersedes action on 12/16/2019 to amend assignment & salary.

*Denotes District Employee

12. (0240-19/20) Approval: Winter Coaching Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contracts for *Winter Coaches*, for the 2019/2020 school year as per agreement between School District of the Chathams and CEA, as listed below:

Name	Season	Sport	Assignment	Ratio	Salary
Feher, Jill	Winter 2019	Paddle	Head Coach	N/A	\$4,500.00

Blake Anderson		Winter 2019	Paddle	Assistant Coach	N/A	\$3,450.00
Cindy Deatly Ross		Winter 2019	Paddle	Assistant Coach	N/A	\$3,000.00

*Denotes District Employee

13. (0241-19/20) Approval: Spring Coaching Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contracts for *Spring Coaches*, for the 2019/2020 school year as per agreement between School District of the Chathams and CEA, as listed below:

Name		Season	Sport	Assignment	Ratio	Salary	Notes
Barry, Patrick		Spring	Track	Head Coach, Boys'	0.75	\$7,540.58	
TBA		Spring	Track	Head Coach, Girls'	0.75	\$7,540.58	
DeSantis, Nicholas	*	Spring	Track	Assistant Girls' Coach	0.60	\$6,032.46	
Mariano, Jason	*	Spring	Track	Assistant Coach	0.60	\$6,032.46	
TBD		Spring	Track	Assistant Coach	0.60	\$6,032.46	
Picariello, Evan	*	Spring	Track	Assistant Coach	0.60	\$6,032.46	
Franz, Kathryn	*	Spring	Track	Volunteer	N/A	N/A	
Nydegger, Kelly	*	Spring	Track	Volunteer	N/A	N/A	
Ervin, Todd	*	Spring	Golf	Head Coach, Boys'	0.65	\$6,535.17	
Kmiec, Stephen	*	Spring	Golf	Head Coach, Girls'	0.65	\$6,535.17	
Leathers, Todd		Spring	Baseball	Head Coach	0.75	\$7,540.58	
Agree, Adam	*	Spring	Baseball	Assistant Coach	0.60	\$6,032.46	
Yamamoto, Aaron	*	Spring	Baseball	Assistant Coach	0.60	\$6,032.46	
Diorio, Dan	*	Spring	Baseball	Adjunct	0.3	\$3,016.23	
McNamara, John		Spring	Baseball	Volunteer	N/A	N/A	
Corvino, Ted		Spring	Baseball	Volunteer	N/A	N/A	
Oliver, Helen	*	Spring	Lacrosse	Head Coach, Girls'	0.75	\$7,540.58	
Hennelly, Michelle	*	Spring	Lacrosse	Assistant Coach, Girls'	0.60	\$6,032.46	
Ryan, Kelsey	*	Spring	Lacrosse	Assistant Coach, Girls'	0.60	\$6,032.46	
Sleight, Kaitlin	*	Spring	Lacrosse	Volunteer, Girls'	N/A	N/A	
Reeder, Laurie		Spring	Lacrosse	Volunteer, Girls'	N/A	N/A	
McCutcheon, William		Spring	Lacrosse	Volunteer, Boys'	N/A	N/A	
Calandra, Anthony		Spring	Lacrosse	Head Coach, Boys'	0.75	\$7,540.58	
Tripp, Eric		Spring	Lacrosse	Assistant Coach, Boys'	0.60	\$6,032.46	
Francisco, Joseph		Spring	Lacrosse	Assistant Coach, Boys'	0.60	\$6,032.46	
Raymond, Shane		Spring	Lacrosse	Adjunct Boys'	0.30	\$3,016.23	
Mangold, Ryan		Spring	Lacrosse	Volunteer	N/A	N/A	
Figueiredo, Brian		Spring	Softball	Head Coach	0.75	\$7,540.58	
Shellenhamer, David	*	Spring	Softball	Assistant Coach	0.60	\$6,032.46	
Ryan, Juliana	*	Spring	Softball	Adjunct Coach	0.3	\$3,016.23	
Turton, Amanda	*	Spring	Softball	Volunteer	N/A	N/A	

Cai, James	*	Spring	Tennis	Head Coach, Boys'	0.65	\$6,535.17	
Reel, Joe		Spring	Tennis	Assistant Coach, Boys'	0.60	\$6,032.46	
Czepiga, Dan	*	Spring	N/A	Weight Room Supervisor	0.30	\$3,016.23	
TBD		Spring	Intramurals	N/A	0.1	\$1,005.41	

*Denotes district employee.

14. (0242-19/20) Approval: District Substitutes

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2019/2020 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
x	x	x		Stanley	Lee
x				Walsh	Bowen
x	x			Trivelli	Anthony
x	x			Vargas	Andres
x	x			Grant	Avril
x	x	x		Wagner	Andrea

15. (0243-19/20) Approval: Travel

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham's *Policy 6471 - School District Travel*, travel by school district employees and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
Feb	14	2020	Sandra	Wasserman	French Teacher	NECTFL	Annual Conference	New York, NY	\$200
Feb	21	2020	Liam	Keller	Music Teacher	NJMEA	Annual Conference	Atlantic City, NJ	\$260
Feb	24	2020	Marty	Visitacion	Health/PE Teacher	Mental Health USA	Youth Mental Health Certification	Long Branch, NJ	\$180
Feb	24 & 25	2020	Chris	Dalton	Health/PE Teacher	NJAHPERD	Annual Convention	Long Branch	\$160
Feb	24 & 25	2020	Mark	Stevens	Health/PE Teacher	NJAHPERD	Annual Convention	Long Branch	\$160
March	16	2020	Me'Lissa	Morgan-Convery	Special Ed Teacher	NJCEC	Annual Conference	Mahwah, NJ	\$140
March	16	2020	Elizabeth	Yeager	Special Ed Teacher	NJCEC	Annual Conference	Mahwah, NJ	\$140
March	27	2020	Alina	Easterbrook	Spanish Teacher	FLENJ	Annual Conference	Iselin, NJ	\$200
March	27 & 28	2020	Renee	Marshall	French Teacher	FLENJ	Annual Conference	Iselin, NJ	\$245
March	27 & 28	2020	Karen	Leister	Supervisor, Student Health/Well Being	NJASN	Annual Conference	Princeton NJ	\$400
April	2-4	2020	Christina	Ervin	Chemistry Teacher	NSTA	Annual Conference	Boston, MA	\$1260

April	2-3	2020	James	Miller	Science Teacher	NSTA	Annual Conference	Boston, MA	\$1260
April	2-5	2020	Kristen	Crawford	Science Supervisor	NSTA	Annual Conference	Boston, MA	\$1525
April	17	2020	John	Cataldo	Supervisor, Buildings & Grounds	Rutgers	Asbestos O&M Refresher	Somerset, NJ	\$210
April	17	2020	Gasper	Major	Asst. Supervisor, Buildings & Grounds	Rutgers	Asbestos O&M Refresher	Somerset, NJ	\$210
April	23	2020	Marisol	Casais	Spanish Teacher	FLENJ	Engaging the Needs of All Learners	Monroe, NJ	\$160
April	23	2020	Itzel	Popova	Spanish Teacher	FLENJ	Engaging the Needs of All Learners	Monroe, NJ	\$160
June	2 & 3	2020	Karen	Chase	Assistant Superintendent of Curriculum and Instruction	Columbia University	Leadership Institute	New York, NY	\$1914

**denotes post approval*

16. (0244-19/20) Approval: Contract - 2019/2020 School Year - **AMMENDMENT**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves a contract for the following individual for the 2019/2020 school year, as per the agreement between the School District of the Chathams and the Chatham Administrators Association (CAA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Abdelaziz, Mohammed	Director of Athletics	CHS	1.0	4	\$132,579.00	TBD	06/30/2020	Salary to be prorated for lesser service based on start date.

17. (0245-19/20) Amendment: Contracts - 2019/2020 School Year - **AMMENDMENT**

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the contract for the following individuals for the 2019/2020 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Conti, Brian	Teacher of Music	CHS	1.0	MA/18	\$103,045.00	08/27/2019	06/30/2020	To correct Step; Salary includes \$2,700 Longevity
Cordano, Dagmar	Teacher of Mathematics	CHS	1.0	MA/16	\$88,840.00	08/27/2019	06/30/2020	To correct Salary
Ferguson, Terrence	Teacher of English	CHS	1.0	BA30/18	\$94,635.00	08/27/2019	06/30/2020	To correct Salary; Salary includes \$2,200 Longevity

Montoya, Nelson	Teacher of Spanish	CHS	1.0	MA/18	\$112,345.00	08/27/2019	06/30/2020	To correct Salary; Salary includes \$12,000 Extra Class
Morgan-Convery, Me'Lissa	Teacher of Special Education	CHS	1.0	BA15/15	\$78,250.00	08/27/2019	06/30/2020	To correct Salary
Murphy, Andrea	School Counselor	CHS	1.0	MA15/15	\$89,050.00	08/27/2019	06/30/2020	To correct Salary
Naumova, Yelena	Teacher of Chemistry	CHS	1.0	MA60/16	\$101,920.00	08/27/2019	06/30/2020	To correct Step; Salary includes \$1,000 Doctorate
Newcombe, Sean	School Counselor	CHS	1.0	MA45/17	\$103,135.00	08/27/2019	06/30/2020	To correct Salary
Simonfay, Sally	Teacher of Special Education	CHS	0.50	MA30/18	\$54,680.00	08/27/2019	06/30/2020	To correct FTE & Salary; Salary includes \$1,100 Longevity
Thaler, Michelle	Teacher of Special Education	CMS	1.0	MA/16	\$88,840.00	08/27/2019	06/30/2020	To correct Salary
Shelffo, Amanda	Teacher of Pre-School	MAS	1.0	BA30/6	\$61,775.00	08/27/2019	06/30/2020	To correct Step
Soder, Carole	School Counselor	MAS	1.0	MA60/18	\$114,400.00	08/27/2019	06/30/2020	To correct Salary; Salary includes \$2,200 Longevity
Zidle, Jamie	Elementary School Teacher (BSI)	SBS	0.50	MA60/17A	\$56,575.00	08/27/2019	06/30/2020	To correct Salary; Salary includes \$850 Longevity
Albanese, Eugene	Teacher of Health/Physical Education	WAS	1.0	MA60/18	\$114,400.00	08/27/2019	06/30/2020	To correct Step; Salary includes \$2,200 Longevity
Bareford, Caitlin	Elementary School Teacher	WAS	1.0	MA/11	\$73,445.00	08/27/2019	06/30/2020	To correct Step
Cervone, Michelle	Teacher of Special Education	WAS	1.0	MA15/9	\$70,715.00	08/27/2019	06/30/2020	To correct Column
Finken, Douglas	Teacher of Health/Physical Education	WAS	1.0	MA15/10	\$72,835.00	08/27/2019	06/30/2020	To correct Column
Hasegawa, Kenji	Teacher of Art	WAS/MAS	1.0	MA/12	\$75,770.00	08/27/2019	06/30/2020	To correct Column
Hartnett, Mary	Paraprofessional	WAS	N/A	N/A	\$20.10/hour	08/27/2019	06/30/2020	To correct Salary
Schein, Steven	Paraprofessional	CMS	N/A	N/A	\$20.10/hour	08/27/2019	06/30/2020	To correct Salary
Eager, Cynthia	Secretary	CHS	1.0	10-Month/19	\$49,375.00	08/27/2019	06/30/2020	To correct Salary; Salary includes \$1,000 Longevity

MacLeod, Marylynn	Secretary	CMS	1.0	12-Month / 19	\$59,750.00	08/27/2019	06/30/2020	To correct Step; Salary includes \$1,700 Longevity
Ryden, Connie	Secretary	CMS	1.0	10-Month / 19	\$48,375.00	08/27/2019	06/30/2020	To correct Step
Mahoney, Christine	Student Assistance Coordinator	District	1.0	MA/10	\$70,680.00	08/27/2019	06/30/2020	To correct Step

B. FINANCE/FACILITIES

Agenda items B.1 to B.16, Motion by Trustee: Mr. Ryan, seconded by Trustee: Ms. Ciccarelli, Roll call vote: 7-0

Mr. Michael Ryan thanked CACI, Inc. for their \$1000.00 to help the robotics teams.

1. (0222-19/20) Approval: Payments - Bills List & Payroll

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Totals
Bills List - 2/3/2020	\$1,775,389.62
Total	\$1,775,389.62

2. (0223-19/20) Approval: Transfers - December 2019

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of December 2019 Transfers within the 2019/2020 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Attachment B.2)

3. (0224-19/20) Approval: Monthly Report of County Transfers - December 2019

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Monthly Report of County Transfers for December 2019. (Attachment B.3)

4. (0225-19/20) Approval: Report of the Board Secretary - December 2019

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Secretary for December 2019. (Attachment B.4)

5. (0226-19/20) Approval: Report of the Board Treasurer - December 2019

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Treasurer for December 2019. (Attachment B.5)

6. (0227-19/20) Approval: Finance Certification - December 2019

RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the

Board Secretary's and Treasurer's monthly financial reports for October 2019 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

7. *(0228-19/20) Approval: 2020/2021 Budget Guidelines*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the School District of the Chathams Board of Education Budget Guidelines for the 2020/21 School Year as follows:

- Continue to provide funding for programs and services as the district strives for educational excellence.
- Provide funding for all programs required by state and federal mandates and Board policy.
- Provide funds necessary for the maintenance and capital improvements to the district facilities.
- Continue to be prudent in the expenditure of district funds, respecting its impact on local taxpayers.
- Build the budget from a zero base, requiring justification for all line items, including contingencies for unanticipated needs.
- Maintain free balance to maximum level of 2 percent.

8. *(0229-19/20) Approval: 2020/21 Budget Development Calendar*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the tentative School District of the Chathams Board of Education Budget Development Calendar for the 2020/2021 budget. *(Attachment B.8)*

9. *(0230-19/20) Acceptance: **Additional** funds for Nonpublic Auxiliary and Handicapped Aid (Chapter 192/193)*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the acceptance of **additional** funds from the New Jersey Department of Education for the Nonpublic Auxiliary and Handicapped Services Aid (Chapter 192/193) for the 2019/2020 school year as follows:

- Chapter 193 - Corrective Speech - \$547.00
- Chapter 193 - Supplementary Instruction - \$486.00

10. *(0231-19/20) Acceptance: CACI, Inc. donation of \$1,000 to robotics team*

RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education approves the acceptance of \$1,000 from CACI, Inc. to help the robotics teams purchase necessary items such as replacement parts, uniforms, or team uniforms.

11. *(0232-19/20) Approval: Home Instruction*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Stepping Forward Counseling Center to provide home instruction at the rate of \$75.00/hour not to exceed \$5,000.00 for the 2019/2020 school year.

12. (0233-19/20) Approval: Home Instruction

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Four Winds Hospital to provide home instruction at the rate of \$58.00/hour not to exceed \$1,740.00 for the 2019/2020 school year.

13. (0234-19/20) Approval: Assistive Technology Equipment Clinic

RESOLVED: Upon the recommendation of the Superintendent the Board of Education approves P.G. Chambers School to conduct an equipment assessment for special education student #4014013669 for the amount of \$195.00.

14. (0235-19/20) Approval: Settlement Agreement

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Settlement Agreement between the district and the parents of special education student #7767811643.

15. (0236-19/20) Approval: Recognize and Cancel Outstanding Checks

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education recognizes and cancels all obligations associated with the outstanding checks and deposits for the PNC Bank General Checking, Chatham High School Student Activity and Chatham High School Athletics Student Activity accounts; and

WHEREAS: The PNC Bank General Checking, Chatham High School Student Activity and Chatham High School Athletics Student Activity account checks and deposits that are being canceled have been outstanding for a period that exceeds six months; now be it

FURTHER RESOLVED: That the Business Administrator/Board Secretary is authorized and directed to redeposit the funds from the checking accounts for canceled outstanding checks to the respective checking accounts at Investor's Bank, and the business administrator will have the discretion to transfer to another activity if appropriate. (*Outstanding check list on file in the Business Office*)

16. (0237-19/20) Approval: Application for SEMI Program Waiver

WHEREAS: N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020/2021 school year; and

WHEREAS: The Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) Medicaid-eligible classified students;

NOW, THEREFORE, BE IT RESOLVED: That the Board of Education hereby authorizes the Business Administrator to submit to the Executive County Superintendent of Schools an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2020/2021 school year.

C. CURRICULUM

Agenda items C.1 to C.3, Motion by Trustee Ms. Clark, seconded by Trustee Mr. Ryan, Mr. Smith abstained. Roll call vote: 7-0.

1. (0117-19/20) *Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from January 13, 2020 through January 31, 2020.*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of January 13, 2020 through January 31, 2020 pursuant to N.J.S.A. 18A:37-1 et seq.

2. (0118-19/20) *Affirmation: Findings of Harassment, Intimidation and Bully Investigations*
RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board’s January 13, 2020 Meeting, which encompasses all HIB findings from December 16, 2019 through January 10, 2020.

3. (0119-19/20) *Approval: Out of District Tuition Students*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following out of district tuition students for the remainder of the 2019/2020 school year at the prorated tuition listed below:

Student ID#	School	Term	Prorated Tuition
20235670	CHS/Grade 9	February to June	\$8,750
TBD	LAS MD class	February to June	\$20, 020

D. POLICY

Agenda item D.1, Motion by Trustee Mr. Ryan, seconded by Trustee Ms. Clark,
 Roll call vote: 7-0.

1. (008-19/20) *Approval: 1st Reading of Policies / Regulations*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the first reading of the Policies / Regulations as listed below: (*Attachment D.1*)

- Policy 0110 - Identification
- Policy 1230 - Superintendent’s Duties
- Policy / Regulation 8600 - Student Transportation

XII. BOARD BUSINESS

- School calendar 2021/2022:
 The board discussed the 5 versions of the calendar. They preferred starting school earlier, so the dismissal can be earlier in June.
- CHS start time:
 Dr. LaSusa reported that there is no update as of yet. We are waiting to hear from the bus company. The target is September 2021.
- District name change, The School District of the Chathams to CHATHAM PUBLIC SCHOOL DISTRICT:
 Mr. Daquila will inquire with the state and IRS on the process and potential costs.

XIII. PUBLIC COMMENTARY

Mr. Bill Heap:

In response to the earlier commentaries, he doesn't have sympathy for the residents that are required to pay for full day kindergarten. He feels the full day kindergarten rate should be half of the tuition rate.

Ms. Meghan Tavermina:

In response to the school calendars, she states that there is not one calendar that will please everyone. She goes on to explain, half days can be a burden for working parents and may not be ideal for instruction.

XIV. EXECUTIVE SESSION

At 8:58 PM Ms. Critchley Weber moved and Ms. Clark seconded the following:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: protection of public safety and property and/or investigations of possible violations or violations of law

FURTHER RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XV. PUBLIC SESSION

On motion by Ms. Critchley Weber, and seconded by Ms. Clark, the board reconvened in Public Session at 9:12 PM.

XVI. ADJOURNMENT

On motion by Ms. Critchley Weber and seconded by Ms. Clark, and as approved by unanimous voice vote, the meeting adjourned at 9:15 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary